

**Utah State Veterans' Nursing Home
Advisory Board Meeting Agenda
December 15, 2010**

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| 1. Welcome | Chairman |
| 2. State Officer's Report | State Officer |
| a. Projects update | |
| 3. Avalon Report | Administrator |
| a. Customer Service | Administrator |
| Current Pinnacle scores | |
| CMS rating | |
| b. Advisory Clinical/Operations Report | Administrator |
| c. Financials | Administrator |
| d. 2011 Budget | Administrator |
| 4. New Business | Chairman |
| 5. Next Meeting | Chairman |
| 6. Executive Committee Meeting | |
| a. Approval of October 6, 2010 minutes | Chairman |
| b. Restricted Fund | State Officer |
| c. Donation Fund | State Officer |
| 7. Adjourn | Chairman |

**Utah State Veterans' Home
Advisory Board Meeting (draft minutes)
June 16, 2010**

Present: Delbert Boyington, Eric McGinnis, Douglas Wadsworth, Sandy Sweitzer
Excused: Dennis McFall, Tonya Hales
UTDVA: Terry Schow, Cathy Volt
Avalon: Matt Robinson

1. Welcome

Douglas Wadsworth acted as Chairman in Johnnie Janes absence. It was decided to start with the Avalon Report first, followed by the State Report.

Avalon Report

Electronic Medical Records (EMR)

Dan Thornley, Avalon Corporate Director of IT presented information on the proposed hardware and software for implementation of the EMR. (See Handout UT VA State Officer Catherine Volt) The program Avalon uses is American Health Tech. The EMR is to provide better patient care by capturing data at the point of care and have alerts that could point out potential errors or problems. October is the implementation date for the new MDS requirement of bedside interviewing with patients. The hardware estimation of \$27,500 is based on other facilities Avalon has implemented the EMR in. Building wide wireless would be required. Avalon wants this in place by August 2010 so they can train in September and go live by the October MDS implementation date.

Customer Service

The Administrator referred board members to the Pinnacle Customer Satisfaction survey results. (See Customer Satisfaction handout) All areas are well above the national average. (See handout Nursing Home Compare handout) We have a 5 out of 5 star rating. Approximately 10 facilities in Utah have a 5 star rating.

c. VA Survey Report (See Utah State Veterans Nursing Home Survey Report handout) Annual Survey was April 2010. SLC VAMC Director Steve Young sent a complimentary letter regarding our survey results. Last year we had 19 deficiencies, this year 6 deficiencies. This year they had professional contractor surveyors in addition to the local VA team.

d. Advisory Clinical/Operations Report. (See Utah State Advisory Report handout) Occupancy was a concern for the first time in our special needs unit. We contacted the VAMC; they are not used to us having openings due to our historic waiting list. Terry asked the Administrator to track numbers for the Regional Office of employees that are veterans and also veteran's family members that are employed here.

e. Financials (See Avalon Income Statement handout)

The Administrator was asked to report next time what "Other Administrative" costs are since there is a significant loss there.

State Officer's Report

Projects Update:

Fire System Upgrade: The original estimate presented last Advisory Board Meeting did not include engineering or the requirement to bring the system into compliance with current code. The size and scope increased dramatically. However, additional funds have been approved from DFCM for the added costs. The current budget is \$55,000. It is estimated this project should be completed by August or September 2010.

Eagle Scout Projects: Local Eagle Scouts have helped greatly with our landscaping needs in the courtyards and prepped our gardens for planting and planted flowers and vegetables in both the main floor and basement patio areas. They constructed receptacles to catch the dropped bird seed.

Organizing Storage: The plan is to organize, label and utilize storage shelves to better contain donations and equipment. Contents will be inventoried. State surplus will be called to take away unneeded items. The Administrator has taken advantage of a \$2,000 grant from the state to purchase emergency supplies to shelter in place which are being housed in the basement area also, including sleeping bags, cots, etc. It was suggested we inventory the donations for posting on the website so it can go to those Veterans that are in need. In addition we will make up a list of needed donations.

Upgrading resident room TV's: Delbert Boyington, presenter. The current TV's are 12 years old; the picture tubes are faint. Sixty are needed on the main floor and 1 downstairs in a lounge. The quote presented was for plasma televisions. It was decided to get a quote for HD TV's (60-32 inch and 1-42 inch) which would be less expensive than plasma TV's.

Remodeling/Redecorating SNU: State Officer made a presentation on remodeling/renovating the Memory Care unit to make it more homelike. This is in response to the Culture Change movement and also due to the extreme institutional feel of the unit. An Interior Design firm made up display boards with examples of colors, furniture, window treatments, and artwork. A recommendation was made to get a quote from a designer who designs memory care units. It was authorized to pay a design fee of up to \$2000 to get this quote. It was suggested to contact the design firm who did the Ogden Nursing Home and prioritize items in the next proposal.

4. Due to lack of time and not everyone being there, there was no Executive Committee meeting. The next meeting was set for September 15, 2:00 p.m. and minutes were approved from the March Board Meeting. Sandy Sweitzer noted she will be retiring 7/30/10 and will be gone by the next meeting. Terry thanked her for her time and service. Meeting was adjourned.